

## REGISTRATIONS OF NEWLY ADMITTED FOREIGN UNDERGRADUATE STUDENTS FOR 2017-2018 ACADEMIC YEAR

**Registration Place:** Main Cafeteria

**Registration Dates for Undergraduate Degrees:** 06-07 September 2017

**Registration Hours:** 09.00-17.00

**Address:** İzmir Yüksek Teknoloji Enstitüsü Gülbahçe Köyü Yerleşkesi Urla / İZMİR

**Orientation Program:** 02.10.2017

**Telephone:** +90 (232) 750 6313

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**Fax:** 0232 750 6304

### IMPORTANT

All prospective students must register either in person or another person with power of attorney may register on behalf of them. It is not possible to register via mail. Photocopies of the requested documents are not accepted for registration and students can not register if any of these documents is missing. Only if the original is submitted together with a copy to be certified by the Institute will the copy be accepted. Candidates not registering within the dates specified will not be able to register at a later date.

### NECESSARY DOCUMENTS FOR REGISTRATION

1- The original copy of your high school diploma,

If it is not in English or Turkish:

If candidate is out of Turkey; a translation of diploma in English or Turkish , which is certified by foreign representative offices of Turkey,

If candidate is in Turkey; a translation, which is certified by notary.

2- The equivalency document of the high school diploma authorized by the Turkish Republic Ministry of Education or foreign representative offices of Turkey,

3- Residence Permit Application Form (It can be obtained from the staff during registration),

4- A copy of the passport and its translation in English or Turkish,

5- 2 photos (4,5 cm x 6 cm),

6- A photocopy of bank book, a document of scholarship or a letter of undertaking signed by the guarantor of the student showing that the applicant has sufficient funds ( an account at the other countries' currency equal to 15.000 TL or 15.000 TL) (Please [click here](#) for the Letter of Financial Guarantee),

7- The originals of the application documents loaded into the system during application period must be submitted during registrations.( İÜYÖS or SAT exam result, Documents of those who are natural- born citizens of Turkey and given permission by the Ministry of Internal Affairs to be out of Turkish citizenship, Approved document showing that the nationals of the Republic of Turkey have completed the last three years of their secondary education (high school) in a foreign country)

You will not be able to register in the absence of the specified documents.

Receipt for tuition fee is paid. (You can pay your tuition fee between 18-28 September 2017 with your student number that you take at the moment of registration.)

You can make your tuition fee payment through any Halkbank Branch or HalkBank ATM using your student number. (Entering from ATM→ Choose: Kurum Ödemeleri → Choose: Harç → Enter: İl Plaka Kodu (enter: 35 ) → Choose: İYTE → Enter your student no. →Tuition to be paid will be on the screen, and you'll make the payment). It is not possible to make your payment via EFT.

**English Proficiency Exam :** This exam is held to evaluate the English language skills of both students who will register to our Institute and registered students, to decide if their English level is sufficient to start the programs to which they are admitted. Exam date is 12 September 2017, at 10.00 am. There will not be another exam to evaluate the levels of students who will continue the English Preparation School; students will be placed to relevant level classes according to their score in this exam.

The information on Proficiency Exam will be announced on the web page of School of Foreign Languages.

Please [click](#) for transposition information.