

IZMIR INSTITUTE OF TECHNOLOGY

STUDENT COUNCIL DIRECTIVE

FIRST SECTION

Aim, Content, Basis and Definitions

Aim

ARTICLE 1 – (1) The purpose of this Directive; Observing the rights of students enrolled in Izmir Institute of Technology undergraduate programs in meeting and developing their education, health, sports and cultural needs, ensuring that they are sensitive to national interests, communicating the expectations and requests of the students to the administrative bodies by establishing an effective communication between the administrative bodies and the students, and It regulates the establishment, duties, powers and working principles of the Student Council, which was established to ensure its participation in the decisions on its subject.

Content

ARTICLE 2 – (1) The principles mentioned in this Directive include the provisions regarding the establishment, duties, powers and working principles of the IZTECH Student Council, which was established with the authority to represent undergraduate students of Izmir Institute of Technology.

Basis

ARTICLE 3 – (1) This Directive has been prepared in accordance with the Regulation on Higher Education Institutions Student Councils and Higher Education Institutions National Student Council published in the Official Newspaper dated 13.06.2020 and numbered 31154.

Definitions

ARTICLE 4 – (1) In this Directive; it expresses

- a) **Department Student Representative:** Izmir Institute of Technology; the student selected by the students of each department in the faculties to represent among themselves in the student council,
- b) **Faculty Student Representative:** The student selected by the student representatives of the relevant faculty to represent in the Student Council,
- c) **Izmir Institute of Technology Student Council:** The student union established by the students in Izmir Institute of Technology through democratic methods,
- ç) **President of the Student Council:** Student Council and Student Council Administration Chairman of the Board,
- d) **Student Council Supervisory Board:** The supervisory body of the Student Council,
- e) **Student Council General Assembly:** The board consisting of the faculty and department student representatives in Izmir Institute of Technology,

- f) **Student Council Executive Board:** The board consisting of students elected by the members of the General Assembly of the Student Council,
- g) **Student Council of Higher Education Institutions:** Institutions of higher education student councils met the president of student union established in Turkey,

SECOND SECTION

Student Council

FIRST PART

General Provisions

General Principles Regarding Student Representative Elections

ARTICLE 5 – (1) The elections to be made for the determination of the members of the Student Council and the formation of the organs at the Izmir Institute of Technology are carried out by the Rectorate of the Izmir Institute of Technology according to the calendar to be determined by the Rectorate until December. In the elections made within this period and program, if a unit does not get results for any reason, a representative in that unit is not elected. Students who will be candidates for student representatives submit their candidacy to the faculty deans at least one week before the election date.

Qualifications to be Required for Student Representative Candidates

ARTICLE 6 – (1) The following conditions are sought for students who will be candidates for student representatives:

- a) The relevant faculty must be at least a second year student,
- b) Not being a member or officer in political party organs,
- c) Lack of criminal record due to disgraceful crimes
- ç) Not having received any disciplinary action other than a warning,
- d) Failure to suspend registration during the election period.
- e) A grade point average of 2.75 out of 4 or above,
- f) Not belonging to or affiliated with terrorist organizations.

Student Council Selection and Candidate Selection Principles

ARTICLE 7 – (1) Student Council Selection and Candidate Determination Procedures are carried out as follows.

- a) In a calendar determined by the Rectorate, the applications of the students who will be candidates for the student representation are accepted by the faculties and the candidates whose candidacy is finalized are announced in accordance with the provisions of Article 6.
- b) Election activities are carried out until the end of the working hour of the day before the elections are held.
- c) Elections are held by faculties on a schedule determined by the Rectorate.
- ç) Election Board; In faculties, it consists of five members under the chairmanship of the dean or vice dean (including the president).

(2) The Election Board is responsible for conducting all procedures regarding Student Representative Election in faculties. Election boards; It ensures that necessary measures are taken, election announcements are made, ballot boxes are provided, the locations of ballot boxes are determined and located, and ballot box committees are determined and assigned to ensure that elections are held regularly and securely. Ballot box committees are responsible for conducting the elections, counting the votes immediately at the end of the election, and transmitting the result to the relevant Dean's Office by determining a report.

SECOND PART

Department Student Representative

Department Student Representative Election

ARTICLE 8 – (1) The Department Student Representative is elected by the students of each department in the faculties, among themselves, by the absolute majority of those participating in the election, for two years only once.

(2) In the event that the Department Student Representative loses his / her eligibility for election or leaves his / her job before the term expires for any reason, a new representative is elected in the relevant department within one month in the same manner to complete the remaining period.

Duties of the Student Representative

ARTICLE 9 – (1) The duties of the Department Student Representative are as follows:

- a) To carry out the work of the Department Student Council he represents,

- b) Announcing the decisions taken by the organs of the Student Council in the unit they represent and monitoring their implementation,
- c) To determine the student problems in the department he represents and to convey them to the relevant administrative bodies of the Student Council and Izmir Institute of Technology for their solution
- ç) Representing their own department students in student activities,
- d) To improve communication between the students in the department they represent and the management bodies of these units,
- e) Coordinating student activities in the department he represents,
- f) To attend the academic meetings of the department that she represents while discussing the issues related to the students.
- g) To prepare reports on their work and to create an archive.

THIRD PART

Faculty Student Representative

Faculty Student Representative

ARTICLE 10 – (1) The Faculty Student Representative is elected by the faculty's department student representatives from among themselves, by the absolute majority of those participating in the election and for two years.

(2) In the event that the Faculty Student Representative loses his / her eligibility for election or leaves his / her job before the term expires for any reason, a new representative is elected at the relevant faculty within fifteen days in the same manner in order to complete the remaining period.

Duties of the Faculty Student Representative

ARTICLE 11 – (1) The duties of the Faculty Student Representative are as follows:

- a) To carry out the studies of the Faculty Student Council that it represents,
- b) To announce the decisions taken by the organs of the Student Council to the faculty they represent and to monitor the applications,
- c) To determine the student problems in the faculty he represents and to convey them to the relevant administrative bodies of the Student Council and Izmir Institute of Technology for their solution,
- ç) Representing faculty students at student events,

- d) Coordinating student activities at the faculty it represents,
- e) Participating in the board of directors and academic board meetings of the faculty that they represent, during the discussion of the issues related to the students.
- f) To work on improving communication between department students.

FOURTH PART

Student Council General Assembly

Student Council General Assembly

ARTICLE 12 – (1) The General Assembly of the Student Council consists of the student representatives of the faculties and the student representatives of the departments and is the highest decision-making body in the Student Council.

(2) The General Assembly of the Student Council holds its regular meeting at least twice a year. In order for the board to convene, the absolute majority of its members must attend the meeting.

(3) The agenda of the General Assembly of the Student Council is notified in writing to the members at least fifteen days before by the President of the Student Council. If the meeting quorum specified in this Directive cannot be achieved upon the announcement, the announcement process is repeated in the same way.

(4) In the General Assembly of the Student Council, members of the management and supervisory board are elected by the absolute majority of those attending the meeting. These elections are held by secret ballot and open counting. Decisions other than these are taken by the absolute majority of those attending the meeting and by open voting.

(5) The General Assembly of the Student Council may be called for an extraordinary meeting by the Executive Board upon the decision of the Executive Board of the Student Council or the written application of 1/4 of the General Assembly members. In such cases, the General Meeting is held within fifteen days at the latest. The Executive Board of the Student Council determines and executes the extraordinary General Assembly meetings and agenda of the Student Council.

Duties of the General Assembly of the Student Council

ARTICLE 13 – (1) The duties of the General Assembly of the Student Council are as follows:

- a) a) To determine the President of the Student Council according to the alphabetical order of the faculty names,
- b) To elect the members of the Student Council Supervisory Board,

ç) Making decisions regarding the problems of the Student Council and Izmir Institute of Technology students and reporting the decisions taken to the Rectorate,

c) To determine the term goals of the Student Council.

FIFTH PART

Student Council Executive Board

Student Council Executive Board

ARTICLE 14 – (1) The executive board of the student council consists of the members of the general board of the student council, among themselves, by the absolute majority of those participating in the election, and eight students, one of which is vice-chairman, and the president of the student council, elected for two years. The executive board of the student council is responsible to the general assembly of the student council.

(2) The executive board of the student council; In the absence of the president, it meets every three months under the direction of the vice president. The meeting agenda, place and date of the board are announced to the members of the board of directors by the chairman at least seven days in advance. The Board gathers with the absolute majority of the total number of members, and takes decisions with the absolute majority of those attending the meeting. In case of equality of votes, the party with the chairman is considered the majority.

Duties of the executive board of the student council

ARTICLE 15 – (1) The duties of the executive board of the student council are as follows:

- a) To make division of labor and task distribution among its members related to its work.
- b) To ensure that the decisions taken by the general assembly of the student council are implemented.
- c) Determining the problems of the Izmir Institute of Technology students and conveying their opinions and thoughts to the relevant administrative bodies.
- ç) To develop social awareness projects in cooperation with non-governmental organizations and to encourage student participation in these projects within IZTECH.
- d) To work on student participation in national and international education and youth programs.
- e) To develop relations with national and international student unions and organizations.
- f) To form working groups in the fields of food, transportation, accommodation, cafeteria, clubs, scholarships, education, arts, culture and sports and to ensure their functionality.
- g) To inform the members of the general assembly of the student council about their work.
- ğ) Announcing and monitoring the decisions of the national student council in our Institute.
- h) To prepare the reports of the work performed and to create an archive.

SIXTH PART

Student Council Supervisory Board

Student Council Supervisory Board

ARTICLE 16 – (1) The supervisory board of the student council consists of a chairman and four members elected by the absolute majority of those participating in the elections among themselves, excluding those elected to the board of directors of the general board of the student council.

Duties of the Student Council Supervisory Board

ARTICLE 17 – (1) The duties of the Student Council Supervisory Board are as follows:

- a) To check whether the Executive Board of the Student Council works in accordance with the provisions of the Higher Education Institutions Student Councils and Higher Education Institutions National Student Council Regulation, the IZTECH Student Council Directive and the decisions of the General Board of the Student Council,
- b) To inform the Rectorate of the Izmir Institute of Technology and the General Assembly of the Student Council about the work she has done.

SEVENTH PART

President of the Student Council

President of the Student Council

ARTICLE 18 – (1) The president of the student council is the student representative of the unit determined according to the alphabetical order of the faculty names.

(2) In the event that the chairman of the council loses the qualifications listed in Article 6 or leaves his position before the end of his term for any reason, the candidate with the highest number of votes in the election of the student representative of the faculty represented by the president becomes the president.

Duties of the President of the Student Council

ARTICLE 19 – (1) The duties of the President of the Student Council are as follows:

- a) Representing Izmir Institute of Technology students in national and international student events,
- b) To determine the agenda of the General Assembly and Executive Board meetings of the Student Council and to chair these meetings,
- c) To ensure the announcement of the decisions taken by the General Assembly of the Student Council and the Executive Board and to monitor their implementation,
- ç) To present an annual report at the end of the term of office at the next Student Council Congress,
- d) Participating in the senate and board of directors meetings of the Izmir Institute of Technology while discussing the issues regarding students.

THIRD SECTION

National Student Council

National Student Council

ARTICLE 20 – (1) National Student Council, Student Council consists of the heads of higher education institutions in Turkey.

(2) The National Student Council meeting is held at the higher education institution where the president is the representative, based on the date and program determined by the Higher Education Council. The secretariat services of the meeting are also carried out by this higher education institution.

(3) The National Student Council meets once a year. The National Student Council agenda is notified to the rectors of the relevant higher education institution by the President of the National Student Council to be announced to the members at least fifteen days in advance.

(4) The National Student Council convenes with the absolute majority of the members, if the meeting quorum cannot be achieved, it convenes again within a month with at least one fourth of the total number of members. Decisions are taken with the absolute majority of the attendees and open voting is held.

(5) The National Student Council discusses the problems conveyed by the student councils and proposes solutions, determines the term goals of the national student council. The decisions taken are notified to the Higher Education Council and higher education institutions.

President of the National Student Council and its duties

ARTICLE 21 – (1) The President of the National Student Council is determined among the presidents of the student council according to the order of the higher education institutions they are enrolled in, in the Law No. 2809 on the Organization of Higher Education Institutions and serves for a year.

(2) President of the National Student Council; Determines and chairs the agenda of the National Student Council meetings, coordinates the work of the National Student Council, notifies and monitors the implementation of the decisions taken, represents the National Student

Council at national and international student events, provides an annual report of the next National Student Council at the end of its term of office. presents at the meeting.

(3) The President of the National Student Council attends the meetings of the Higher Education General Board, upon the invitation of the President of the Higher Education Council, where students are discussed.

Miscellaneous and Final Provisions

Room, equipment and equipment allocation to student councils

ARTICLE 22 – In order to fulfill the duties stated in this Directive, the student council is allocated a suitable room within the institution by our Rectorate, and the necessary tools and equipment are provided for their work.

Termination of national student council membership

ARTICLE 23 – (1) The student's membership in the National Student Council ends, as well.

Selection method

ARTICLE 24 – (1) The procedures and principles regarding the student council elections to be held at the Izmir Institute of Technology are determined by this directive.

Abrogated directive

ARTICLE 25 – (1) The Izmir Institute of Technology Student Council Directive, which was accepted by the Izmir Institute of Technology Senate's decision on 10/12/2013 and 31/4, has been repealed.

Force

ARTICLE 26 – (1) This Directive was accepted by the Senate of Izmir Institute of Technology on 27/10/2020.

Executive

ARTICLE 27 – (1) This Directive is executed by the Rector of Izmir Institute of Technology.