

İZMİR INSTITUTE OF TECHNOLOGY

SOCIAL AWARENESS AND LEADERSHIP CERTIFICATE DIRECTIVE

FIRST PART

Purpose, Scope, Basis and Definitions

Purpose and Scope

ARTICLE 1- (1) This Directive determines the processes related to the recognition of the students registered at Izmir Institute of Technology through their participation in social and cultural activities and career development activities organized inside or outside the university during their education period, and the registration of these activities, and the structure of the document to be created.

(2) The Social Awareness and Leadership Document aims to highlight the active production of the student, to encourage students to produce outside the academic field and to score the outputs they produce. In order to use the document in a more effective and beneficial way, student activities and studies are grouped under 4 main headings.

- a) Leadership and Career Development
- b) Social Responsibility and Participation
- c) Sustainability and Ecological Resilience
- d) Personal Development and Talent Diversification

Legal Basis

ARTICLE 2- This Directive has been prepared on the basis of Articles 14 and 47 of the Law No. 2547.

Definitions

ARTICLE 3- (1) In this Directive;

- (a) Directive: İzmir Institute of Technology Social Awareness and Leadership Document Directive,
- (b) Institute: İzmir Institute of Technology,
- (c) Rector: Rector of Izmir Institute of Technology,
- (d) Vice-Rector: The Vice-Rector of Izmir Institute of Technology assigned in this regard,
- (d) Commission: Personnel assigned for the Izmir Institute of Technology Social Awareness and Leadership Certificate,
- (e) TFLB: Refers to the Social Awareness and Leadership Document.

ARTICLE 4- (1) Commission members are appointed by the Rector for a 3-year term. It consists of the Head of Health, Culture and Sports Department and three academic staff, under the chairmanship of the Vice Rector responsible for education.

SECOND PART

Classification, Application, Evaluation, Objection and Documentation Classification

ARTICLE 5- (1) This does not include student academic activities. It includes the following activities, based on the score sheet to be approved by the relevant commission, within the scope of the purpose and scope indicated in Article-1:

- a) Establishing a company,
- b) To apply for a patent,
- c) Organizing events for one or more of the main topics, taking part in the organization committee (Training, Seminar, Competition, Exhibition, etc.)
- ç) To write a social responsibility project, to lead the project,
- d) To take part in a social responsibility project,
- e) To be the founder or chairman of a student community, to organize a workshop for the community, to perform,
- f) Taking an active role in the administrative or advisory board of a student community,
- g) Being a member of a student society,
- ğ) Participating in a competition with an activity or product on subjects related to the main topics,
- h) Receiving an award (total, together with participation points) in a competition with an activity or product on subjects related to the main topics,
- ı) Taking an active role in a commission at IZTECH or giving voluntary secretarial support (1 term),
- i) Taking part in a sports team or participating in a sports competition,
- j) Mentoring or training lower grade students,
- k) To work voluntarily on subjects related to the main topics (İYTE Children's University, science camps, SOYAD etc.),
- l) Participating in seminars, workshops or training programs on subjects related to the main topics,

A maximum of 40 points can be obtained from the same activity type.

- 1) A minimum of 20 hours of work is required for the project.
- 2) Points can be taken within the scope of maximum two student groups.
- 3) They are required to submit a maximum one-page document summarizing their impressions and achievements of the event they attended. A maximum of 30 points can be obtained from the same event type.

Application

ARTICLE 6- (1) In order for a social activity to be visible in the document, the student must apply through the TFLB system.

(2) In the application, the student is obliged to document the activity he/she performs within the same academic year, have it approved by the relevant unit and upload it to the system.

(3) The application is made by filling out the form describing the activity on the web and uploading the proof of the activity to the system.

Evaluation

ARTICLE 7- (1) Evaluation is done by the commission at the end of each academic year.

(2) Evaluation commission; It consists of 1 Commission President and 4 members.

(3) The commission evaluates the applications regarding the social activities of the students within the framework of the evidence presented. Rejected applications are seen as “RET” on the student interface. Approved applications are seen as “ACCEPT”.

(4) All retroactive scores of students who are found to have made irregularities are deleted.

Objection

ARTICLE 8- (1) The student may request an objection or correction for the social activities he/she has applied for. Objections or correction requests are made in writing to the commission within 15 working days after the evaluation process.

(2) Objections or correction requests are finalized at the next evaluation meeting.

Certification

ARTICLE 9 – (1) Activities approved by the commission are recorded in the database created in the TFLB system.

(2) TFLB lists the activities and achievements for their social and personal development during student life, regardless of the academic transcript.

(3) The student will receive points from the activities he/she performs during the education period, to be collected under the relevant topic. The minimum score required to receive TFLB is set at 100.

THIRD PART

Basic Principles and Benefits

Basic Principles

ARTICLE 10- (1) Within the scope and objectives specified in Article 1 of this Directive, it aims at the following achievements:

- a) Supporting students to acquire the skills that will lead the society and the business world, and to adopt the behavioral forms needed for social development and achievements,
- b) Supporting and helping students prepare for post-university life,
- c) To support, honor and document their non-academic activities,
- ç) To enable them to use their non-academic activities and studies effectively in their internship and job search,
- d) To enable them to develop their skills and competencies such as teamwork, cooperation, effective communication and relationship building, critical thinking, creativity and innovative thinking for business life,
- e) Helping them to develop their social perception and awareness, social responsibility, solidarity, cooperation and sharing activities,
- f) To help them diversify and develop their talents outside of academic life and increase their variety of talents,
- g) Guiding students on how to use their interests and talents in job applications,
- ğ) To help employers find students with interests and abilities in line with their expectations.

ARTICLE 11- (1) with TFLB;

- a) Prone to teamwork and cooperation,
- b) Developed a sense of leadership and responsibility,
- c) Entrepreneur,
- ç) Able to establish effective communication and relationships,
- d) Able to think critically,
- e) Inclined to think creatively and innovatively,
- f) productive,
- g) Flexible and compliant,
- ğ) Competent in time and resource management,
- h) Able to think holistically and synthesize,
- i) Helpful and sharing,
- ı) A developed sense of social awareness, inclusiveness and responsibility,
- j) Raising individuals with environmental awareness is supported.

CHAPTER FOUR

Miscellaneous and Final Provisions

In Cases Without Provisions

ARTICLE 11- (1) In cases where there is no provision in this Directive, the provisions of the relevant legislation are applied.

In Force

ARTICLE 12- (1) This Directive enters into force on the date it is accepted by the Izmir Institute of Technology Senate.

Executive

ARTICLE 13- (1) The provisions of this Directive are executed by the Rector of Izmir Institute of Technology.

SCORE TABLE	
Activity	point
Building a company.	30 points
Filing a patent application.	30 points
Organizing events for one or more of the main topics, taking part in the organization committee (Training, Seminar, Competition, Exhibition, etc.).	15 points
Writing a social responsibility project, conducting a project.	25 points
Taking part in a social responsibility project	15 points
Being a community founder or president in a student body.	20 points
Organizing a workshop, performing for a student community.	5 points
Taking an active role on the governing or advisory board of a student body.	10 points
Being a member of a student body and participating in community activities.	5 points
Participating in a competition with an activity or product on topics related to main topics.	20 points
Receiving an award (total, together with participation points) in a competition with an activity or product on topics related to the main topics.	30 points
Taking an active role in a commission or center at IZTECH or giving voluntary secretarial support (1 semester study)	20 points
Taking part in a sports team or participating in a sports competition.	20 points
Mentoring or teaching lower-class students.	1 point/ hour
Working voluntarily on subjects related to the main topics (IZTECH Children's University, Science camps, SURNAME, Centers, etc.).	5 points / hour
Participating in seminars, workshops or training programs on topics related to the main topics.	1 point/ hour
Gaining a certificate of achievement from certified training programs on subjects related to the main topics.	5 points

Note:

A maximum of 40 points can be obtained from the same activity type. A minimum of 20 hours of work is required for the project.

Points can be obtained within the scope of a maximum of two student societies.

A maximum of 30 points can be obtained from the same event type.