

*The text below is only for informational purposes. It should not be considered a legal document. It is an informal (not certified) English translation of the original Turkish version and cannot be used for legal purposes. The translator does not assume any legal responsibilities.*

**Izmir Institute of Technology**  
**Summer School Regulations**

**Section One**

**Goal, Scope, Foundation and Definitions**

**Goal**

**Article 1 – (1)** The goal of these regulations is to specify the principles and procedures of Summer School at the Izmir Institute of Technology, which take place during the summer outside the Fall and Spring semester.

**Scope**

**Article 2 – (1)** These Regulations cover the provisions regarding education and instruction in Summer School at the Izmir Institute of Technology.

**Foundation**

**Article 3 – (1)** This Regulation has been prepared based on the first paragraph (c) of Article 7 and Article 14 of Higher Education Law no. 2547, dated 04 November 1981.

**Definitions**

**Article 4 – (1)** The following definitions are valid in these Regulations:

- a) Academic unit: The faculties, Institute of Engineering and Sciences, and School of Foreign Languages of the Izmir Institute of Technology
- b) Institute: Izmir Institute of Technology
- c) Institute Board of Directors: Izmir Institute of Technology Board of Directors
- d) Rector: Izmir Institute of Technology Rector
- d) Senate: Izmir Institute of Technology Senate
- e) Board of Directors: Board of Directors of IzTech faculties, the Institute of Engineering and Sciences, and the School of Foreign Languages

## **Section Two**

### **Education Principles**

#### **Goals of Summer School**

**Article 5 – (1)** The goals of Summer School are stated below:

- a) To enable undergraduate and graduate students to benefit from education opportunities in the summer months outside of the Fall and Spring semesters.
- b) To provide students enrolled in Minor and Double Major Programs with extra time to complete these programs.
- c) To provide successful students with the opportunity to take upper level courses in the summer months.
- d) To allow students from other universities to take courses at IzTech in the summer months.
- e) To provide students the benefit of instruction from academicians from other institutions or abroad that are only available to teach during summer months.
- f) To allow students to repeat courses that they failed in the Fall and Spring semesters.
- g) To eliminate overcrowding in classes and increase educational efficiency in departments.

#### **Compulsory courses**

**Article 6 – (1)** Institute undergraduate and graduate courses that are compulsory according to program curriculums must be offered in the specified semesters and cannot be canceled and then offered in Summer School.

#### **Start date**

**Article 7 – (1)** The start date of Summer School is determined by the Institute Senate within two weeks of the end of the Spring semester exams. Summer School lasts six weeks, including Summer School final exams. For each course opened in Summer School, the normal semester total course hours are conducted.

#### **Taking classes for students who have completed the Prep Class**

**Article 8 – (1)** Graduate students who have proven their language proficiency at the end of the English Preparatory Class and have not started their program courses can also take courses in the Summer School.

(2) Undergraduate students who have proven their language proficiency at the end of the English Preparatory Class and have not started the program courses cannot take courses in the Summer School.

#### **Courses with prerequisites and corequisites**

**Article 9 – (1)** Students can take summer courses with prerequisites and corequisites if they meet the course requirements.

## **Registration**

**Article 10** – (1) The Summer School registration process is taken as a whole. Registration is considered invalid for students who do not complete all steps, including course selection, advisor approval and Summer School fee payment. Summer School registration must be completed within the dates specified in the academic calendar.

## **Credit courses**

**Article 11** – (1) Maximum 3 courses can be taken in each Summer School session. (2) Course add-drop and withdrawal are not conducted in Summer School.

## **Taking courses outside our Institute**

**Article 12** – (1) For undergraduate students:

- a) The medium of education in the program where the student will take courses must be 30-100% English, and the curriculum (education plan) of the course must specify that the course will be conducted in English.
- b) The student's approval and department chair must approve.
- c) The program of the course the student will take must have a minimum acceptance central placement score that is equal to or greater than the IzTech program to which the student is registered for the year in which the student registered to IzTech.
- d) The total credits of courses taken from other higher education institutions cannot exceed 20% of the total required credits stated in the curriculum of the IzTech program to which the student is registered.

(2) For graduate students:

Provided that the medium of instruction of the program in the higher education institution is 100% English, courses approved by the Institute and accepted by the Institute Board of Directors of the Institute of Engineering and Sciences can be taken.

## **Counting courses taken outside the Institute**

**Article 13** – (1) Course equivalence procedures for courses taken by students from other higher education institutions is carried out by the relevant board of directors.

## **Undergraduate and graduate courses to be offered in Summer School**

**Article 14** – (1) Undergraduate and graduate courses to be offered in Summer School are determined by academic units within the first two weeks of the Spring Semester, at the latest. The Summer School announcement takes this information into account and is published by the Student Affairs Office.

## **Number of students**

**Article 15** – (1) In order for Summer School courses to be offered, at least 5 students must be registered to undergraduate courses, and at least 3 students must be registered to graduate programs. At the end of the registration period, courses with insufficient registered students are canceled. A new section cannot be opened for the same course unless the number of students in that course exceeds 30.

## **Course instructors**

**Article 16** – (1) The provisions of Higher Education Personnel Law no. 2914, dated 11 October 1983, applies to higher education course instructors. The number of courses that can be offered by visiting faculty members and other issues can be found in these provisions of this contract.

## **Make-up exams**

**Article 17** – (1) There is at least one midterm for each course. Students who cannot take midterm or final exams for a reason deemed valid by the relevant department may take a make-up exam.

## **Disenrollment**

**Article 18** – (1) Upon the request of the student, with a valid reason, Summer School enrollment can be canceled with the approval of the relevant board of directors.

## **Evaluation of Success**

**Article 19** – (1) The evaluation of the success of students taking Summer School courses is conducted by the instructor according to the Izmir Institute of Technology Graduate Education Regulations published in Official Gazette no. 29956, dated 22 January 2017, and the Izmir Institute of Technology Undergraduate Education Regulations published in Official Gazette 30544, dated 23 September 2018. Summer School courses and grades are published on the transcript in a section titled “Summer School” and combined with the GPA of the previous semester. Summer School is not counted toward the number of semesters or the maximum education period.

## **Repeating courses**

**Article 20** – (1) In accordance with the Izmir Institute of Technology Undergraduate Education Regulations, students who repeat courses and raise their GPA to 1.8 by the end of Summer School no longer have to repeat courses.

(2) Students to whom Article 19 of the Izmir Institute of Technology Undergraduate Education Regulations applies can choose to not use their right for a make-up exam and instead take Summer School and then graduate.

## **Section Three**

### **Miscellaneous and Final Provisions**

#### **Conditions not addressed in provisions**

**Article 21** – (1) In conditions which are not addressed in these provisions, the provisions of the Izmir Institute of Technology Graduate Education Regulations, the Izmir Institute of Technology Undergraduate Regulations, and other relevant legislation, as well as the decisions of the Institute Board of Directors and Senate, apply.

#### **Repealed regulations**

**Article 22** – (1) The Izmir Institute of Technology Summer School Regulations published in Official Gazette no. 23716, dated 5 June 1999, has been repealed.

## **Validity**

**Article 23 – (1)** These Regulations shall enter into operation on the date of its publication.

## **Enforcement**

**Article 24 – (1)** The provisions of these Regulations are enforced by the Rector of the Izmir Institute of Technology.

## **Official Gazette with Regulations**

<b>Date</b>	<b>Number</b>
-------------	---------------

6/8/2012	28376
----------	-------

## **Amendments to Regulations and Official Gazette Information**

<b>Date</b>	<b>Number</b>	<b>Amendments to Regulations</b>
1- 5/12/2012	28488	Paragraph 1 of Article 19 changed.
2- 5/12/2012	28488	Paragraph 1 of Article 20 changed.
3- 21/3/2019	30721	Paragraph 1 of Article 8 changed.
4- 21/3/2019	30721	Paragraph 1 of Article 11 changed.
5- 21/3/2019	30721	Article 12 changed.
6- 21/3/2019	30721	Paragraph 1 of Article 13 changed.
7- 21/3/2019	30721	Paragraph 1 of Article 19 changed.
8- 21/3/2019	30721	Paragraph 1 of Article 20 changed.
9- 21/3/2019	30721	Paragraph 1 of Article 21 changed.
10- 21/3/2019	30721	Instances of the word “school” in the Regulations were replaced with the word “education.”
11- 10/7/2020	31181	Paragraph 1 of Article 11 changed.
12- 13/1/2023	32072	Article 8 changed.