

**INFORMATION ON THE RIGHT TO ADDITIONAL EXAM AND
DISCLAIMER OF UNDERGRADUATE PROGRAM STUDENTS AT THE END
OF THE MAXIMUM STUDENT PERIOD**

1. The information covers all Undergraduate Program students (including the students studying as Special Students under the Decree Law No. 667) registered to our Institute.
2. The normal duration of undergraduate education is 4 academic years (8 semesters), and the maximum education period is 7 academic years (14 semesters).
3. The semesters in which the students are unregistered are counted as their education period. The semesters deemed to be leave are not counted from the period of study.
4. The education period of the students registered in our Institute before the 2014-2015 Academic Year starts as of the Fall Semester of the 2014-2015 Academic Year.
5. The time spent in the previous Higher Education Institution of the students registered with the Inter-institutional Transfer is counted as the total education period.
6. The time spent in the previous departments of the students who transferred to IZTECH is counted as the total education period.
7. The time spent in the previous Higher Education Institution of the students who enroll in the program with the same name with the Central Placement Score (Additional Article-1) is counted from the total education period.
8. In the calculation of the education period of the students who enroll in a program with a different name than the program they are registered with with a Central Placement Score (Additional Article-1), the remaining education period is calculated by deducting the semester in which the student's adjustment is made from the maximum education period (fourteen semesters).

**I. EXAMPLE TABLE REGARDING THE
CALCULATION OF THE MAXIMUM PERIOD OF
STUDY**

Study Period Calculation Year/Semester	Academic year	Registration Status Registered/Unregistered	Education Status English Prep class/Program
0	2013-2014	Registered	English preparatory class
1	2014-2015 autumn	Registered	Program
2	2014-2015 Spring	Registered	Program
3	2015-2016 autumn	Unregistered	Program
4	2015-2016 Spring	Unregistered	Program
5	2016-2017 autumn	Registered	Program

6	2016-2017 Spring	Registered	Program
7	2017-2018 autumn	Registered	Program
8	2017-2018 Spring	Registered	Program
9	2018-2019 autumn	Registered	Program
10	2018-2019 Spring	Registered	Program
11	2019-2020 autumn	Registered	Program
12	2019-2020 Spring	Registered	Program
13	2020-2021 autumn	Registered	Program
14	2020-2021 Spring	Registered	Program

REGARDING THE CALCULATION OF THE MAXIMUM STUDY PERIOD			
II. SAMPLE TABLE			
Study Period Calculation Semester	Academic year	Registration Status Registered/Unregistered	Education Status English Prep class/Program
0	2012-2013	Registered	English preparatory class
0	2013-2014 autumn	Registered	Program
0	2013-2014 Spring	Registered	Program
1	2014-2015 autumn	Registered	Program
2	2014-2015 Spring	Registered	Program
3	2015-2016 autumn	Registered	Program
4	2015-2016 Spring	Registered	Program
5	2016-2017 autumn	Registered	Program
6	2016-2017 Spring	Registered	Program

7	2017-2018 autumn	Unregistered	Program
8	2017-2018 Spring	Registered	Program
8	2018-2019 autumn	Registration Freeze	Program
8	2018-2019 Spring	Registration Freeze	Program
9	2019-2020 autumn	Registered	Program
10	2019-2020 Spring	Registered	Program
11	2020-2021 autumn	Registered	Program
12	2020-2021 Spring	Registered	Program
13	2021-2022 autumn	Registered	Program
14	2021-2022 Spring	Registered	Program

9. Since the 1st, 2nd and 3rd year students who have completed the maximum education period do not have the right to take additional exams, these students are broken off with the decision of the faculty administrative board.
10. Grade 4 students who have 6 or more than 6 courses that they have never taken in their curriculum and who have completed the maximum education period are broken off by the decision of the faculty administrative board.
11. For final-year students, two additional exam opportunities are provided for courses they have not taken or for courses in which they have received FF, FD, NA, or U grades (excluding courses with practical components), as per the dates announced in the academic calendar. For courses with practical components, the respective department chairmanship determines the timeframe. The given timeframe cannot exceed the end date of the semester following the maximum duration of study. Grades for courses with practical components are to be reported to the Registrar's Office by the final deadline for entering final exam grades for the respective semester.
12. Additional exams; It is held after the final exams for the Fall Semester. For the Spring Semester, it is held on the dates announced in the Academic Calendar after the Summer School exam grades.
13. Information on additional exams is followed through the department where the student is registered.
14. Students can get information about using an additional exam or breaking off from the department where they are registered.

15. The grade obtained in the supplementary exam is evaluated on its own and converted into a letter grade.
16. Students who have the right to take an additional exam must apply to the department they are registered to on the specified dates.
Students who meet the conditions for utilizing the additional exam opportunity must apply in person to the Department Chairmanship during the dates specified in the Academic Calendar of the respective academic year and follow the exam dates. Click here for the academic [calendar](#).
17. Students who do not apply for an additional exam within the period specified in the academic calendar are deemed to have waived their right to take additional exams.
18. Students who reduce the number of failed courses to five or less courses as a result of additional exams are given an additional three semesters.
19. Without taking additional exams, students with five or less failed courses are given an additional four semesters.
20. For those who fail a course, the right to take unlimited exams without the right to be a student; If this course is applied, has an application or has not been taken before, the student is given the right to continue. Student attendance is mandatory.
21. Students whose overall grade point average is below 2.00 even though they are successful in all the courses required to graduate are given unlimited exam rights for the courses they wish (except for the courses determined by the Faculty Administrative Board) in order to raise their grade point averages.
22. Students who are given additional time; Within the additional time given, they take the midterm and final exams by registering for the remaining courses in the period when they are opened. No additional examination rights are given for these courses.
23. Students who are given additional time must pay the tuition fee for the semester to register for the courses.
24. Students who have 6 or more courses remaining for graduation at the end of the additional exams are dismissed with the Faculty Administrative Board Decision.
25. Students who are granted unlimited exam rights and who do not take the exam for three consecutive or intermittent academic years are broken off by the Faculty Administrative Board.
26. Students who have not attended the additional exams on the dates specified in the academic calendar at the end of the maximum education period are broken off by the Faculty Administrative Board Decision.
27. Students who are entitled to 3 semesters by taking additional exams, or 4 semesters without using the additional exam right, and who cannot graduate within the specified periods, are broken off by the Faculty Administrative Board Decision.