

**IZMIR INSTITUTE OF TECHNOLOGY
DOUBLE MAJOR DIRECTIVE**

PART 1

Aim, Scope, Authority, and Definitions

Aim

ARTICLE 1 – (1) The aim of this directive is to determine the procedures and principles to be followed in order to enable students studying at the undergraduate level in the faculties within the İzmir Institute of Technology, who are also successfully conducting their undergraduate programs in their own departments, to simultaneously receive education to obtain an undergraduate diploma in a second major.

Scope

ARTICLE 2 – (1) This directive covers the provisions related to the double major program.

Authority

ARTICLE 3 – (1) This Directive has been prepared based on the 16th and 17th articles of the Regulation on the Principles of Transition Between Associate Degree and Undergraduate Programs, Double Major, Minor and Inter-Institutional Credit Transfer in Higher Education Institutions, published in the Official Gazette dated 24/4/2010 and numbered 27561, which entered into force.

Definitions

ARTICLE 4 – (1) This directive defines the following terms:

- a) Academic Unit: Refers to the faculties affiliated with Izmir Institute of Technology.
- b) Academic Unit Board: Refers to the faculty boards.
- c) Academic Unit Executive Board: Refers to the executive boards of the faculties.
- ç) ECTS (European Credit Transfer System): Refers to the European Credit Transfer System.
- d) Major Program: Refers to the undergraduate program in which the student is registered.
- e) Double Major Program: Refers to the program that allows students who meet the success criteria and other conditions to take courses simultaneously from two diploma programs of the same higher education institution and obtain two separate diplomas.
- f) Double Major Program Coordinator: Refers to the academic advisor appointed by the department chair after students are admitted to the double major program.
- g) Cumulative Grade Point Average: Refers to the weighted average grade of all courses taken by the student until the applied semester, excluding the preparatory class, based on the credits of those courses.
- ğ) Program Advisor: Refers to the academic advisor appointed by the Department Chair for students in their own undergraduate programs.
- h) Rector: Refers to the Rector of Izmir Institute of Technology.

- i) Senate: Refers to the Senate of Izmir Institute of Technology.
- 1) Board of Directors: Refers to the Board of Directors of Izmir Institute of Technology.

PART 2

Opening a Program, Determining Quota, Application, and Admission Conditions

Opening a Program

ARTICLE 5 – (1) The opening of the double major program is finalized with the approval of the Senate upon the recommendation of the relevant department and academic unit board. The program is conducted in collaboration with the relevant departments.

(2) The separation of the student's own department undergraduate program and the double major program is essential. The success and graduation of the student in their own program are in no way affected by the double major program. A transcript is prepared for the double major program.

(3) To ensure the effective implementation of the double major program in line with its objectives and to assist students, a coordinator for the double major program is appointed by the department chair. The double major program coordinator works in communication with the students' advisors in their own undergraduate programs.

Determining Quota

ARTICLE 6 – (1) Quotas for double major programs are determined by the decision of the relevant academic unit management board. The quotas are announced by the department chair at least two weeks before the registration renewal date. To be eligible, students must have a minimum overall GPA of 3.00 in the main diploma program and must not exceed 20% of the success ranking in the relevant class of the main diploma program.

Application

ARTICLE 7 – (1) The student can apply for the announced quotas of the double major program during the earliest 3rd and latest 5th semester of their own undergraduate program. To be eligible to apply for the double major program, the student must:

a) Successfully complete all courses in the curriculum and other courses taken until the semester of application. (Students with a 'W' grade must have passed the course by the semester of application.)

b) At the time of application, the student must have a minimum GPA of 3.00 in the main major program and be ranked in the top 20% of their class based on academic success. However, students with a minimum GPA of 3.00 in the main major program who are not in the top 20% of the class in terms of academic success can still apply for the double major program. These students must have a score not lower than the base score of the relevant year for the double major program they intend to pursue.

c) In addition to the other conditions specified in the regulations, the student must meet the success ranking criteria determined by the Higher Education Board for the relevant Engineering programs and the Architecture program in the year of enrollment. Students placed

through the Vertical Transfer Exam (DGS) or in the quota for Foreign National Students cannot apply to these programs.

ç) Applications are submitted to the Directorate of Student Affairs with a petition and transcript on the dates specified in the academic calendar. Students accepted by the decision of the academic unit administrative board where the program is conducted are notified to the Directorate of Student Affairs during the course add-drop period.

Admission Conditions

ARTICLE 8 – (1) Students enrolled in the double major program who fail to graduate within the standard duration of their diploma program and an additional year are subject to tuition fees.

(2) Enrolling in more than one double major program simultaneously is not allowed; however, simultaneous enrollment in a double major program and a minor program is permitted.

(3) When a student in the double major program meets the conditions for an in-house transfer in the main program, they can make a lateral transfer to the double major program.

(4) Students admitted to the double major program are subject to the IZTECH Undergraduate Education and Training Regulation and IZTECH Registration and Admission Procedures Regulation.

PART 3

Leave of Absence, Termination of Connection, Course Recognition, and Graduation

Leave of Absence

ARTICLE 9 – (1) A student enrolled in the double major program is considered on leave if they are on leave from the main program they are following.

(2) Students who cannot take courses in the double major program due to reasons such as the course not being offered or course conflicts may be granted a semester break upon the recommendation of the department offering the double major program and the decision of the academic unit management board to which the double major program is affiliated.

Termination of Connection

ARTICLE 10 – (1) A student may voluntarily withdraw from the double major program.

(2) The general grade point average of the student in the main program may drop below 2.50 once during the double major education period. If the general grade point average in the main program falls below 2.50 for the second time, the student's connection to the double major program is terminated.

(3) If a student does not take courses in the double major program for two consecutive semesters, their connection to the double major program is terminated.

(4) When a student withdraws from the double major program, they are not required to repeat the courses they failed in the double major program.

Course Recognition

ARTICLE 11 –

(1) The evaluation of the courses taken in the double major program by students who are removed from the double major program by the decision of the academic unit management board or who withdraw their registration voluntarily is determined by the academic unit management board. Courses in which the student succeeded in the double major program but were not accepted in the main program are included in the transcript and diploma appendix without affecting the overall grade point average.

(2) The courses to be counted in both programs are examined by the department applied for the double major program, and the acceptance of the courses into the program is determined in the decision of the academic unit management board during the admission to the program. The courses counted in both programs are shown in both transcripts.

Graduation

ARTICLE 12 - (1) The diploma of a student continuing in the double major program can only be given when they graduate from the main program they are attending. Students who obtain the right to graduate from the main program but cannot complete the double major program are given a maximum of two semesters to complete this program. This period can be extended by the decision of the relevant academic unit management board, not exceeding the maximum education period.

(2) For the student to graduate from the double major program;

a) The general grade point average of the Main Program must be at least 2.50, and the general grade point average of the Double Major Program must be at least 2.50,

b) They must be successful in all courses taken and achieve a total of 240 ECTS.

(3) Students graduating from the double major program also take their place in the success ranking of the relevant main program.

(4) A student who is removed or leaves the double major program before completing it can be given an associate degree diploma by the decision of the academic unit management board upon request. For the student to receive an associate degree diploma, they must successfully complete all courses in the education plan as of the end of the fourth semester and have a minimum overall grade point average of 2.00.

Miscellaneous and Final Provisions

Cases Not Covered by the Regulation

ARTICLE 13 – (1) In cases not covered by this Regulation, the relevant provisions of other legislation, as well as decisions of the Board of Directors and the Senate, shall apply.

Repealed Regulation

ARTICLE 14 – (1) The IZTECH Double Major Regulation, accepted by the Senate Decision dated 12.08.2014 and numbered 16/3, has been repealed.

Transitional Provision

TEMPORARY ARTICLE 1 – (1) The provision "It is necessary to have a total of 240 ECTS to graduate from the Double Major Program" for students to graduate from the Double

Major Program does not apply to students enrolled in the Double Major Program before 14.02.2018.

Effective Date

ARTICLE 15 – (1) This regulation shall enter into force on 18/05/2021, upon approval by the Senate.

Execution

ARTICLE 16 – (1) The provisions of this Regulation shall be executed by the Rector of Izmir Institute of Technology.

The directive has been approved by the İzmir Institute of Technology Senate on May 18, 2021, through Decision No. 16/3. (Ref: E.16949)		
Serial Number	Senate Decision	Changes Made in the Regulation
1-	28.11.2023- 41/1	The second paragraph of Article 10 and the second subparagraph of Article 12 (a) have been amended